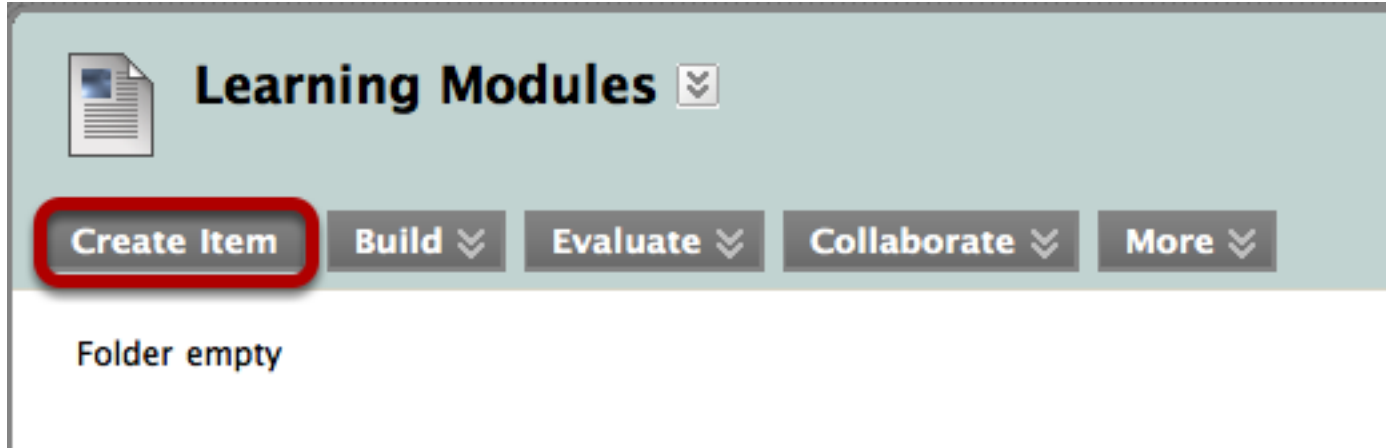


Loading a Learning Module into Blackboard 9

A quick review of the steps needed to upload and use a learning module created by eXe into Blackboard 9.

Create a new item



Within Blackboard, go to the content area you wish to use to display the module. In this example I've created a folder called "Learning Modules." Be sure "Edit mode" is "On". Select "Create Item" to begin the process of adding your new pre-built learning module.

Label and Describe Module and then browse for file to upload

1. Content Information

* Name **1** Nonverbal Communication for Educators

Color of Name Black

Text

Visual Editor: **ON**

2

This module explores the power of nonverbal communication in educational contexts.

Path: [body](#)

Save as Reusable Object

2. Attach or Link Content

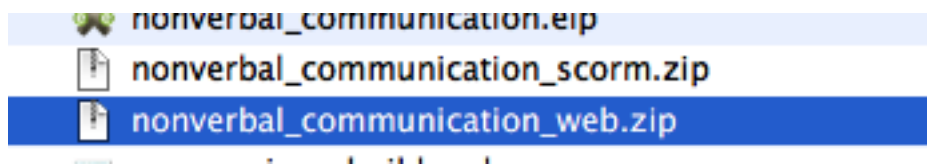
Files can be attached here. Click **Browse** to select the file to attach and specify a name for the link to this file.

Attach Local File **3** no file selected

Link to Content Collection Item

1) Provide an appropriate label for your new module, and **2)** write a brief description of what the user will find by visiting the link. **3)** Select "Choose File" from the Attach Local File browser.

Locate Local File (in web folder format)




Browse your local computer to find the copy of the learning module that has been saved as a web folder archive. At CREducation.org, these files will have a .zip extension and will include "_web" in the file title. In this example we've chosen the file nonverbal_communication_web.zip.

Link to File

2. Attach or Link Content

Files can be attached here. Click **Browse** to select the file to attach and specify a name for the link to this file.



Attach Local File nonverbal_c...on_web.zip

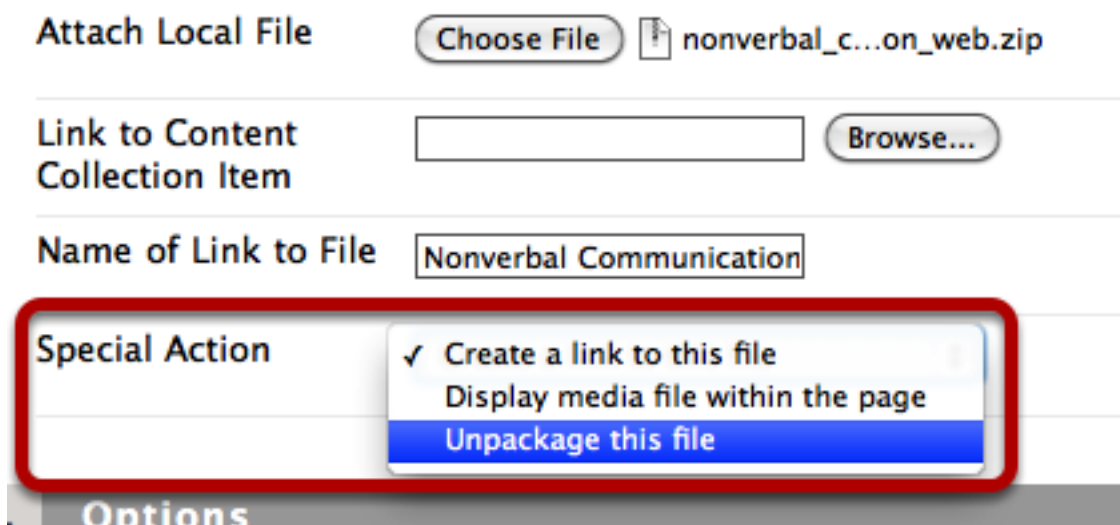
Link to Content Collection Item

Name of Link to File

Special Action

1) After locating your local file and 2) providing a meaningful name for the link that users will be clicking on, 3) choose a special action to unzip the contents of the zip file you will be uploading

Choose "Unpackage this file" Special Action



Attach Local File nonverbal_c...on_web.zip

Link to Content Collection Item

Name of Link to File

Special Action

- ✓ Create a link to this file
- Display media file within the page
- Unpackage this file

Options


In the Special Action chooser, select "Unpackage this file" so that Blackboard will "unzip" the bundle of files you will be uploading when you submit your new item.

Choose "Submit" button to create item

4. Submit

Cancel **Submit**

After the upload is complete, Select "index.html" as our module "Entry Point"



Content Actions


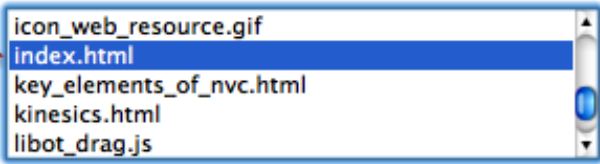
* Indicates a required field.

Cancel Submit

1. Embedded Media Information

Select options for embedded content.

If the filenames listed are not readable, the unpackage operation can be re-run [here](#)

Entry Point  

Launch in new window Yes No

2. Submit

Cancel **Submit**

After Blackboard has finished uploading and unpacking your module's content folder it will ask you to identify the page people will go to when they click on the starting link provided. Scroll through the list of files until you locate "**index.html**" and select it. You may also wish to indicate that the module will launch in a new browser window. When you are ready, click "Submit".

Review Resulting Content Item



Learning Modules



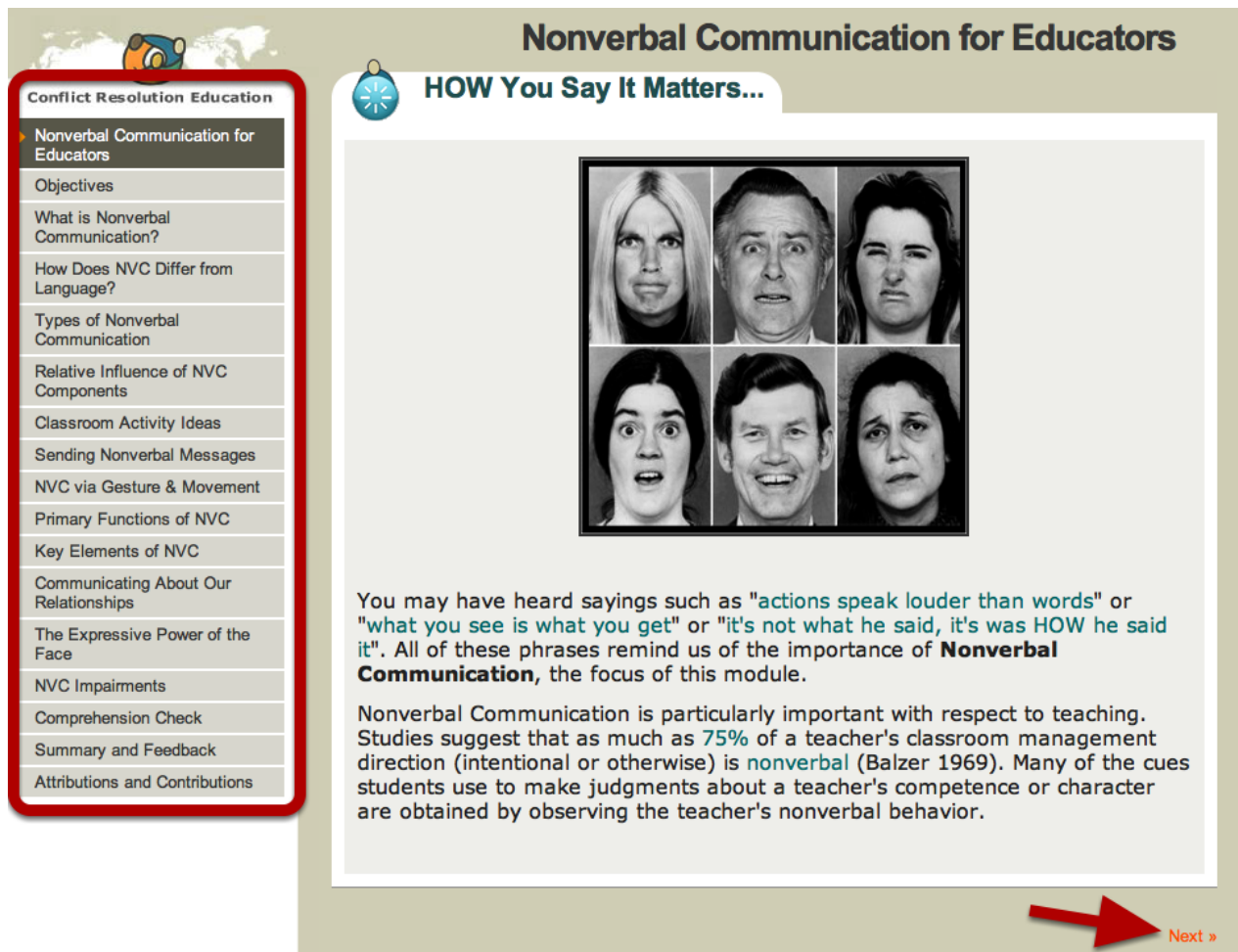
Nonverbal Communication for Educators

Attached Files  [Nonverbal Communication Module start page](#) (Package File)

This module explores the power of nonverbal communication in educational contexts.

Here is a screenshot of the resulting content item (with edit mode turned off). When students click on the provided link, they will launch the learning module.

Success! - Here's the new module in action



Nonverbal Communication for Educators

HOW You Say It Matters...

Conflict Resolution Education

- Nonverbal Communication for Educators
- Objectives
- What is Nonverbal Communication?
- How Does NVC Differ from Language?
- Types of Nonverbal Communication
- Relative Influence of NVC Components
- Classroom Activity Ideas
- Sending Nonverbal Messages
- NVC via Gesture & Movement
- Primary Functions of NVC
- Key Elements of NVC
- Communicating About Our Relationships
- The Expressive Power of the Face
- NVC Impairments
- Comprehension Check
- Summary and Feedback
- Attributions and Contributions

You may have heard sayings such as "actions speak louder than words" or "what you see is what you get" or "it's not what he said, it's was **HOW** he said it". All of these phrases remind us of the importance of **Nonverbal Communication**, the focus of this module.

Nonverbal Communication is particularly important with respect to teaching. Studies suggest that as much as **75%** of a teacher's classroom management direction (intentional or otherwise) is **nonverbal** (Balzer 1969). Many of the cues students use to make judgments about a teacher's competence or character are obtained by observing the teacher's nonverbal behavior.

Next »

After clicking on the link, a new browser window will launch with the new module page ready for use. Students can navigate using the menu on the left side, and by using the "next" and "previous" links that will appear in the bottom right corner of each module page.