

Global Issues Resource Center
Cuyahoga Community College - Eastern Campus
4250 Richmond Rd., Highland Hills, OH 44122-6195

PUBLIC ANNOUNCEMENT

REQUEST FOR PROGRAM EVALUATION SERVICES

Cuyahoga Community College (Tri-C), Lake County Juvenile Court, Mahoning County Juvenile Court, and Medina County Juvenile Court, invite interested parties to submit proposals to provide program evaluation services in support of the Northeast Ohio Juvenile Detention Professional Development Project (funded by a 2007 Justice Assistance Grant Program through the Ohio Criminal Justice Services) a joint initiative with the Ohio Commission on Dispute Resolution and Conflict Management, the Department of Youth Services, the Ohio Supreme Court, the Ohio Peace Officer Training Academy, and the above listed courts.

Program evaluation services include the development and execution of pre and post training surveys for juvenile detention employees and administrators participating in projects pilot juvenile corrections academy. All participants will be required to complete a minimum of fifty-six hours (56 hrs) of training. The fifty-six (56) hour training course will be offered three times during the 2008 calendar year. The curriculum will be designed to meet the unique needs and challenges of local juvenile detention facilities, but will build upon evidence based training practices and curriculum from ACA, NJDA, OJJDP, Ohio Department of Youth Services and the Ohio Peace Officers Training Academy.

Evaluation Delivery and Products:

A pre- and post test set of surveys are to be given at the three facilities before and after the trainings. ***The evaluator is expected to create and validate these survey instruments.***

These surveys will assess the impact of the project on:

- The perceived ability of participating juvenile corrections officers and staff to effectively conduct their daily work,
- Staff's perceived ability to engage in positive staff-to-staff relations, and
- Staff's perceived ability to respond to the needs of the youth in the facility related to conflict management, mental health, suicide prevention, diversity, child abuse, child development, and other relationship building skills that will improve youth/staff interactions and reduce the need for physical intervention.

A pre and post test survey of detention center administrators will also be conducted to gather data regarding the projects effects on reductions of staff turn over, improve staff-staff and staff-youth relations and improve employee morale.

Surveys to determine the effectiveness of the training curriculum, and training delivery are also to be designed, validated, and delivered before and after each of the three trainings. These will be used to modify the training curriculum and delivery after each of the three trainings are completed. *The evaluator and/or a designee must attend the first 7 day training. The evaluator and/or a designee will need to be present for the first and last day of the second and third training session.*

A final report is to be completed and delivered for review to the collaboration board by the second week of December 2008.

The training sessions will be held as follows:

Session #1 (Mahoning County):

May 19, 20, 28, 29, 30, and June 3rd and 4th

Session #2 (Lake County):

August 11, 12, 20, 21, 22, and August 25th and 26th

Session #3 (Medina County):

October 13, 14, 22, 23, 24, and October 27th and 28th

Funding Available:

Funding for the evaluation is \$10,000.

Submitting a Proposal:

Individuals or organizations interested in being considered to provide the required services should send a proposal to the Global Issues Resource Center no later than **5:00 p.m. on Monday, March 3, 2008.**

Proposals should include:

1. Names, title, and organization of all individuals on the project.
2. A CV for all individuals that will be working on the project
3. A cover letter that summarizes information from the applicants vita on their experience in performing program evaluation services
4. A minimum of three work references.
5. A proposal of how the work will be completed along with a tentative timeline for the completion of the work, within the guidelines of the grant.

Two (2) copies of the individual or organization's proposal and CVs are to be provided. Proposals should be mailed to:

Jennifer Batton

Director

Global Issues Resource Center

Cuyahoga Community College - Eastern Campus

4250 Richmond Rd. EEC 115

Highland Hills, OH 44122-6195

Proposals must be received in the **office no later than 5:00 p.m., Monday, March 3, 2008**. No faxed copies of proposals will be accepted. E-mailed proposals are acceptable but must be in Microsoft Word format. They can be submitted to: Jennifer.Batton@tri-c.edu

Selection of Evaluator:

The evaluation of proposals will be based primarily on the following:

1. Competence of the individual(s) or organization to perform the required services, as indicated by the technical training, education and experience of the personnel who would be assigned to perform the services;
2. Ability in terms of workload and availability of qualified personnel, to perform the required services competently and expeditiously;
3. Experience in performing program evaluation services;
4. Past performance as reflected in evaluations of previous clients; and
5. Familiarity with criminal justice and/or correctional training programs.

Tri-C and the grant collaboration board will evaluate the proposals and may hold discussions with individuals and organizations that they consider to be qualified to provide the required services to explore further their proposal.

About the Contracting Organization: Global Issues Resource Center (the Center) at Cuyahoga Community College (Tri-C) will be the organization responsible for the project. Tri-C manages more than \$55.1 million annually in restricted contracts and grants. The Center, which focuses on sources and management of conflict, has served over 52,000 educators, students, community leaders and ordinary citizens locally, regionally and nationally since 1986.

The Northeast Ohio Juvenile Detention Professional Development Project primary objectives are as follows:

- Develop a 120 hour juvenile corrections officer academy and associated curriculum to enhance the officers ability to effectively perform daily duties and respond to the needs of detained youth.
- Pilot 56 hours of activity based curriculum that is designed to reduce identified training deficiencies in the following areas: conflict management, adolescent development, diversity, chemical dependency, child abuse, mental health, juvenile rights, and other similar topics.
- Reduce staff turnover, increase employee morale through the delivery of high quality professional development opportunities, and improve staff-staff and staff-youth relations.

Questions:

For all questions regarding this request for services, please contact Jennifer Batton at Jennifer.Batton@tri-c.edu or by phone at: 216-987-2231. *All interested parties are encouraged to contact Jennifer Batton for more information including a copy of the grant for additional details.*